

CARE INTERNATIONAL IN KENYA

JOB DESCRIPTION

CARE International is a leading humanitarian organization fighting poverty and addressing the health and wellbeing of vulnerable and marginalized individuals, families and communities worldwide. We place special focus on working alongside poor women and girls because, equipped with proper resources, women have the power to help whole families and entire communities escape poverty. Since its founding in 1945, CARE has expanded programming to work in over 90 countries. CARE has been operating in Kenya since 1968, working with government and a wide range of partners to alleviate poverty and its underlying causes, while building capacity for self-help through various interconnected but distinct projects implemented in various regions of Kenya. CARE values the participation and input of the beneficiary communities in the planning and implementation of programmes.

CARE seeks the following positions for an anticipated USAID-funded project “Family Planning/Reproductive, Maternal, Newborn, Child and Adolescent Health. This procurement is expected to be a large five-year cooperative agreement; it is expected to be released in February 2017 and awarded in July 2017.

JOB TITLE: MONITORING & EVALUATION SPECIALIST

DEPARTMENT/PROJECT:

SUPERVISOR:

LOCATION/DUTY STATION: Nairobi but Negotiable

DATE OF EMPLOYMENT:

GRADE:

JOB SCORE:

PRIMARY RESPONSIBILITIES:

- Lead the design and implementation of the program monitoring and evaluation framework and information system to track delivery against outputs, outcomes and impacts.
- Lead analysis of data collected for assessment of progress and areas of improvement.
- Guide reporting processes amongst technical staff and consolidate program reports, promote learning and knowledge sharing of best practices and lessons learnt.
- Support all the technical staff in M&E functions and manage the M&E team.

Minimum Qualifications:

- Post-graduate degree in a relevant discipline, such as mathematics, business, statistics, epidemiology or public health.
- Minimum of seven years of experience designing and implementing M&E activities for complex programs in developing countries.
- Demonstrated firm command of the M&E issues with respect to improvements in quality health service and support programs.
- Demonstrated experience in setting up and managing M&E systems that track performance as per the objectives of this project (e.g., FP/RMNCAH services, performance against each funding stream).
- Demonstrated analytical skills to measure the outcomes of the project's activities and support project supervision.
- Strong writing and organizational skills for monitoring and reporting on program outcomes
- Strong oral and written communication skills in English; excellent demonstrated interpersonal and negotiation skills.
- Ability to travel within project areas as required.

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____