

**CARE INTERNATIONAL IN KENYA
TERMS OF REFERENCE**

EMPLOYEE NAME:

ISOC-08 OCCUPATIONAL CLASSIFICATION:

Group #:		
Subgroup#:		
Job group#:		

JOB TITLE: **Research Intern**

DEPARTMENT/PROJECT: Livelihoods Sector

SUPERVISOR: Field Officer

LOCATION/DUTY STATION: Siaya & Migori - Nyatike

DATE OF EMPLOYMENT:

GRADE:

JOB SCORE:

JOB SUMMARY & PURPOSE:

Responsible and accountable to the Field Officer, the research intern will form part of the SWS project and will be attached to SWS project sites. S/he is expected to assist in data collection, data analysis and writing of research reports. S/he is also expected to assist the project identify key research areas on WASH in line with project's strategic objective 4 which aims to foster advocacy and research to enhance accountability and sustainability of the project goal.

Tasks and Responsibilities

R 1: Data Collection and Analysis

Task

- Task 1.1 Identify research topics in relation to WASH
- Task 1.2 Assist in research tools formulation
- Task 1.3 Assists in data collection and data quality assurance
- Task 1.4 Assist in data analysis

R 2: Project Activities

Task

- Task 2.1 Assist the FO in enhancing linkages at the community level to boost the adoption of safe drinking water and hygiene practices
- Task 2.2 Assist FO in ensuring in increasing partners' knowledge and improve access to safe drinking water using P&G Purifier of Water and hygiene promotion in schools and clinics
- Task 2.3 School water quality monitoring and maintenance monitoring

R2: Representation and Coordination

Task

Task 2.1 Represent SWS project in community meetings related to the project

R3: Delegated Duties

Task 3.1 Perform other responsibilities as may be directed by the FO

AUTHORITY:

- 1. Spending Authority: None
- 2. Supervision: None
- 3. Decision Making:

CONTACTS/KEY RELATIONSHIPS (internal & external):

- 1. GOK Officials
- 2. Project Manager
- 3. Field Officers

WORKING CONDITIONS:

90% time in the field and 10% time in the main office/Kisumu office

QUALIFICATIONS:

- 1. Education: Degree in Environmental Health Sciences/Public Health/Statistics.
- 2. Experience: A minimum of 1 year of relevant experience in health research
- 3. Certificate: Research Ethics course will be an added advantage
- 4. Competencies: Good report-writing skills, data collection and analysis, Computer Literacy

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____